



**ADDENDUM NO. 3**  
**October 21, 2024**

**ADDENDUM TO PROVIDE A 2<sup>ND</sup> REVISED APPENDIX A  
TO CLARIFY VEHICLE ENGINE TYPE**

**GVB IFB 2024-010**  
**THREE 2-WD Small to Mid-Sized Double Cab Pickups**

The Guam Visitors Bureau ("GVB") understands that the original request for a 4-cylinder pickup is not feasible since there are none available to be offered by the local automobile industry. GVB amends the vehicle engine type to allow for a 4- or 6-cylinder engine.

Due to the limited options available on island, and to move this project forward, I have determined that the engine specifications in the REVISED APPENDIX A of this solicitation should be flexible to allow for a successful acquisition of the vehicles needed for GVB staff to work on Island-wide Beautification projects without further delay.

A 2<sup>nd</sup> Revised Appendix A, which will reflect said change in both the bid specifications and bid schedule, is attached and will replace and supersede Appendix A in Addendum No. 2. All potential bidders must comply with and use the 2<sup>nd</sup> REVISED APPENDIX A provided in this Addendum No. 3 for their bid submission.

**Deadline for submission of bids is on MONDAY, October 28, 2024 at 12:00 p.m.**

**CARL T. C. GUTIERREZ**  
President and CEO

**FOR POTENTIAL BIDDERS**

THIS ADDENDUM SHALL FORM A PART OF THE CONTRACT DOCUMENTS.

FAILURE BY ANY BIDDER TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THIS BID SHALL BE GROUNDS FOR DISQUALIFICATION.

PLEASE SIGN AND INCLUDE IN THE BID SUBMISSION AS PROOF OF ACCEPTANCE AND ACKNOWLEDGEMENT OF ADDENDUM NO. 3 AND THAT THE 2<sup>ND</sup> REVISED APPENDIX A (ATTACHED) SHALL BE USED FOR BID SUBMISSION

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## BACKGROUND

The Guam Visitors Bureau is tasked with the responsibility of maintaining island wide beautification projects. Due to the impact of the pandemic, the area of service was streamlined to only the most major areas along the San Vitores Boulevard, which became effective January 1, 2022. Everywhere else not covered by contract is addressed by GVB in-house personnel. At the start, GVB acquired a pickup truck for destination projects. Since then, this division has increased as the workload and projects expanded beyond Tumon. To maintain this effort, GVB acquired two additional 2-WD Full-Sized Double Cab pickup trucks to transport and haul maintenance equipment and the like, as needed, to support the grounds staff at any one of the many beautification projects ongoing in Tumon and at other tourist attraction areas.

## EXPANSION OF GVB VEHICLE FLEET FOR GROUNDSKEEPING OPERATIONS

In line with the Guam Visitors Bureau's (GVB) decision to bring landscape maintenance work in-house—work that was previously contracted out to private companies—GVB aims to increase its vehicle fleet to support its groundskeeping staff. These staff members are responsible for maintaining public parks, tourist sites, and designated areas across Tumon and other locations on the island. Currently, GVB has only one double-cab pickup truck for groundskeeping activities, which limits the staff's ability to efficiently manage their daily tasks.

## PROCUREMENT OF THREE ADDITIONAL PICKUPS

While another two vehicles were recently secured, the expiration of the contracts for landscape maintenance covering six (6) zones of Tumon at the end of FY2024 has prompted the Bureau to increase the vehicle fleet with additional three (3) pick-ups as more staff have been hired to help cover those zones beginning in FY2025.

GVB's intent to expand its vehicle fleet is part of its strategy to efficiently manage landscape maintenance across Guam's key tourist destinations. By acquiring new, durable vehicles, GVB can ensure its staff has the proper tools and transportation to maintain the beauty of Guam's public spaces, enhancing the island's appeal as a world-class destination. The **new and unused vehicles**, which should be readily available on Guam by the time of award, will complete the fleet expansion and provide sufficient transportation for the groundskeeping team, enabling them to handle maintenance across various sites efficiently.

## SCOPE OF WORK: VEHICLE ACQUISITION FOR GVB GROUNDSKEEPING FLEET

### 1. Vehicle Specifications

- The vehicles must be **new/unused** and of the **current model year or later** production.
- The vehicles should be **small to mid-sized double-cab pickups**, suitable for transporting both staff and equipment to and from work sites.
- The vehicles may be 4- or 6-cylinder engine types.
- Each vehicle must be equipped with:
  - Durable, weather-resistant materials for outdoor work.
  - Adequate space for storing landscaping tools and supplies.
  - Standard safety features, including seat belts, airbags, and anti-lock brakes.
  - Air conditioning and heating systems suitable for Guam's climate.

### 2. Bidder Responsibilities

- The successful bidder shall provide all **necessary documentation** for the proper operation of the vehicles, including user manuals, warranties, and any service information.
- The bidder must ensure that the vehicles meet all local **safety standards and regulations**.

### 3. Delivery Requirements

- The vehicles should be delivered to GVB's main office within a timeline specified during the bidding process.



- A **pre-delivery inspection** should be conducted to ensure that the vehicles are in excellent working condition and meet the specified requirements.

**4. Acceptance Criteria**

- GVB reserves the right to:
  - **Accept and/or reject** any and all bids.
  - **Waive defects, irregularities,** or specific discrepancies in the bidding process.
  - Award the bid based on the lowest most responsive and responsible offer.

**5. Post-Delivery Support**

- The bidder must provide ongoing **customer support** for any vehicle-related issues.
- The bidder shall offer information regarding **warranty services** and maintenance schedules.

GENERAL SPECIFICATIONS: These specifications have been written to describe minimum equipment and performance requirements to be supplied. Reasonable testing may be conducted upon delivery before acceptance. The successful bidder shall furnish all necessary and desirable information instructions for the proper operation of the vehicles. The vehicles shall be new and unused, current model year or later production. The vehicles shall be supplied with all standard equipment and accessories indicated in the manufacturer’s published literature/brochure unless specifically deleted as stated in this specification.

DISCREPANCIES LISTED: As provided for under 28 G.A.R., Chapter, 4, any reference in this solicitation to a manufacturer brand name or product number is to provide a minimum satisfactory product specification. A “brand name or equal” reference is solely intended to provide a description of the type or quality of product or service sought by GVB. It is not to limit bids nor restrict a vendor from providing equivalent products or services of the same quality and construction. Where “brand name or equal” is set forth in this specification, bidders must clearly state and provide proof of the quality and compatibility of the exact articles offered. Should any bidder have deviations from these specifications in this bid and cannot meet the requirement of the specifications, please submit a letter and attach it to the bid explaining the deviations. Failure to do so will cause the bid to be rejected as being non-responsive.

GVB reserves the right to accept and/or reject all bids, to waive any defects, irregularities or specification discrepancies and to award the bid as deemed to be in the best interest of the Bureau.

FUEL EFFICIENCY: The most fuel-efficient product available shall be offered to meet the requirements of this bid specification.

SPECIFICATIONS FOR EACH VEHICLE	BIDDING ON/REMARKS
MECHANICAL & PERFORMANCE	
4-Cylinder or 6-Cylinder engine type	
Small to Mid-Sized 4-door double cab pickup	
Five (5) or Six (6) ft. bed	
Automatic Transmission	
Fuel tank capacity; manufacturer’s standard	
Manufacturer’s standard size tires with a full-size spare (factory spare acceptable)	
Trailer Hitch	
Cross Bed or Saddle Stainless Steel Toolbox	
SAFETY & CONVENIENCE	
Dual suspension, Manufacturer’s Standards with heavy duty shock absorbers	



Bluetooth wireless connection	
Back up sensor and camera	
Blind spot monitor	
Factory recommended Air Conditioning	
Power locks/Power windows	
STANDARD REQUIRED ACCESSORIES	
AM/FM Radio	
Rear View Mirror	
Jack and Lug wrench	
Side View Mirrors	
Mounting Hardware for License Plate	
SERVICE/MAINTENANCE AND REPAIR MANUALS	
The successful bidder shall provide one (1) complete set of the most current service manual (Book Form) and access to it electronically at no additional cost during the life of the vehicle. Manuals shall cover the entire vehicle to include engine, transmission, body, chassis, wiring locators/diagrams and all parts manuals associated with vehicle.	
WARRANTY: (all guarantee, warranty and service periods begin on date of acceptance).	
1. The successful bidder shall guarantee all parts, components, materials and workmanship associated with the vehicle delivered to be free and clear from defects for the period of one (1) year/12,000 miles starting at the date of delivery. Unlimited, to include lights, fuses, etc., unless defect is determined to be caused by obvious operator negligence.	
2. The successful bidder shall also provide the manufacturer's standard warranty. Certification of warranty and its limitations shall be provided upon delivery. (Shall be no less than 3 years/36,000 miles bumper to bumper and 5 years (60,000 miles power train).	
3. Manufacturer's Extended Warranty: The successful bidder shall provide a separate cost for extended warranty with more than 1 option. GVB, at its discretion, will determine if additional extended warranty is to be purchased.	
4. Vendor shall record mileage accumulated prior to delivery. The recorded mileage shall be added to mileage limitations for all warranty and service periods.	

NOTE: All requirements specified must be provided at time of delivery. Partial deliveries will not be accepted. Bidder shall identify on their bids any deviations from requirements on remarks column and state item being offered. Failure to comply may result in rejection of bid. Original manufacturer's brochure shall be submitted and attached to bid proposal. Vehicle must be inspected and pass inspection by authorized safety inspection station. Vehicle must be delivered to the Guam Visitors Bureau.



VEHICLE # 1 MANUFACTURED BY:

\_\_\_\_\_

YEAR:

\_\_\_\_\_

MAKE:

\_\_\_\_\_

MODEL:

\_\_\_\_\_

DATE OF DELIVERY:

\_\_\_\_\_

TOTAL BID OFFERED:

\_\_\_\_\_

EXTENDED WARRANTY:  
ADD-ON OPTION

\_\_\_\_\_

VEHICLE #2 MANUFACTURED BY:

\_\_\_\_\_

YEAR:

\_\_\_\_\_

MAKE:

\_\_\_\_\_

MODEL:

\_\_\_\_\_

DATE OF DELIVERY:

\_\_\_\_\_

TOTAL BID OFFERED:

\_\_\_\_\_

EXTENDED WARRANTY:  
ADD-ON OPTION

\_\_\_\_\_

VEHICLE #3 MANUFACTURED BY:

\_\_\_\_\_

YEAR:

\_\_\_\_\_

MAKE:

\_\_\_\_\_

MODEL:

\_\_\_\_\_

DATE OF DELIVERY:

\_\_\_\_\_

TOTAL BID OFFERED:

\_\_\_\_\_

EXTENDED WARRANTY:  
ADD-ON OPTION

\_\_\_\_\_

BY BIDDER/COMPANY:

\_\_\_\_\_

\*\*\* END OF BID SPECIFICATIONS AND BID OFFER \*\*\*